

2023 – 2024 年度入學申請須知
Notes for Application of 2023 – 2024

1. 請以正楷填妥資料表並貼上近照。
Fill in the form in **BLOCK** letters. Paste a recent photo onto the Application Form.

2. 申請可以以下列方式遞交：
Application should be made in one of the following ways:
 - (i) 親身交回；或
In person ; or
辦公時間： (星期一至五) 上午 8:30 – 下午 5:00
Office hours: (Monday – Friday) 8:30 a.m. - 5:00 p.m.
 (星期六) 上午 9:00 – 下午 1:00
 (Saturday) 9:00 a.m. - 1:00 p.m.

 - (ii) 電郵 至 **office@lstlkkc.edu.hk**；或
Email to **office@lstlkkc.edu.hk**；or

 - (iii) 郵寄方式送至 **香港西營盤醫院道 28 號**，並於信封面註明「入學申請表」
By post (Address: 28 Hospital Road, Sai Ying Poon, Hong Kong), with envelope clearly marked with “Application Form For Admission”

3. 交回資料表時，須呈交下列文件：
Please submit the following documents along with the Application Form :
 - (i) 請填妥申請表格並貼上近照。
Complete the form and stick a recent photo.
 - (ii) 遞交申請表時，須呈交原校 2 年成績表副本。
Enclose copies of previous 2 years’ school reports.
 - (iii) 身份證或出生證明書副本及入境證副本(如適用)。
Photocopy of Birth Certificate or Identity Card. other identification documents (if necessary).
 - (iv) 課外活動及表現的證明文件及獎狀之副本。
Photocopies of Certificates / Supporting documents for outstanding internal or external achievements and awards.

4. 初步入選者將獲邀進行面試及／或筆試。
SELECTED applicants will be invited to interview and/or written examinations.

5. 申請人所提供的個人資料，僅用於入學申請以及其他與入學有關的事宜上。在一般情況下，未獲取錄申請人的個人資料將於 12 個月內全部銷毀。
Applicants’ personal information will only use for admission. Personal data on an unsuccessful applicants will normally be destroyed 12 months after rejection of the application.

6. 如欲查詢，歡迎致電 2858 7002 與本校聯絡。
For enquire, you may contact our school by 2858 7002.